



## Pride in Place Manager

### Job Details

**Location:** West End of Morecambe (initially Citizens Advice North Lancashire, Oban House, 87-89 Queen Street, Morecambe, LA4 5EN)

**Employer:** Citizens Advice North Lancashire

**Salary:** £45,000 per year

**Hours:** Full time – 36.25 hours per week

### About Pride in Place

Pride in Place is an ambitious programme focused on strengthening communities and improving neighbourhoods. In Morecambe's West End, the programme aims to work with residents, organisations and stakeholders to shape a positive future for the area. We are particularly interested in candidates who live, have lived, or work in the West End of Morecambe and understand the place and its community.

### Role Overview

Lead the Pride in Place programme in the West End of Morecambe, acting as the public face of the project, managing the team and working with residents, partners and the Neighbourhood Board to deliver the vision for the area.

### Key Responsibilities

- Lead the Pride in Place programme and oversee delivery of activities agreed by the Neighbourhood Board
- Build strong relationships with residents, community organisations, local partners and stakeholders

- Ensure the community voice is central to decision-making
- Line manage the Pride in Place team
- Coordinate community engagement activities and events
- Oversee communications, reporting and project milestones
- Ensure appropriate systems, policies and governance are in place
- Manage budgets and oversee grant distribution as directed by the Board
- Represent the project confidently in community and stakeholder settings

## **Person Specification**

We recognise that talent and experience come from many different paths. We welcome applications from people with professional, voluntary or lived experience.

### **Essential**

- Strong understanding of the West End of Morecambe and its community
- Experience leading projects, programmes or initiatives
- Ability to build relationships with residents, organisations and public bodies
- Experience managing or coordinating teams or partnerships
- Strong communication skills and confidence working in public and community settings
- Ability to turn ideas into practical plans and deliver outcomes
- Good organisational skills and ability to manage priorities
- Commitment to equality, inclusion and community empowerment

### **Desirable (not essential)**

- Experience in community development, regeneration or neighbourhood programmes
- Experience working with boards, panels or advisory groups
- Experience managing budgets or grant programmes
- Experience developing communications or engagement strategies

## **Application Process**

Applicants should submit:

- A CV
- A covering letter (maximum 2 pages) explaining:
  - Why you want the role
  - Your connection to the West End of Morecambe

- Your vision for what the West End could become in the future

Applications should be sent by email to [kellyp@northlancashirecab.org.uk](mailto:kellyp@northlancashirecab.org.uk).

Any questions about the recruitment process should also be sent to Kelly Pritchard at this email address.